

This information furnished by the Sunland Village East Computer Club – www.svecc.com

Modifying Windows to help with your Vision Problems

The following information was given to us by Dr. Lynne Noon

www.viewfinderlowvision.com

Use Windows Magnifier

1. Click on START
2. Go to PROGRAMS
3. Go to ACCESSORIES
4. Go to ACCESSIBILITY
5. Click on MAGNIFIER
6. A magnified image will appear at the top of the screen. The size of the text and objects can be modified in this magnified area.

OUTLOOK USERS

Change the font of New, Forwarded and Replied to, e-mail Messages

1. Open Outlook, on the TOOLS menu click OPTIONS then click the MAIL FORMAT tab
2. Under Stationary And Fonts choose FONTS
3. Next to the when composing a new message box, the when replying and forwarding box, and the when composing and reading plain text box click CHOOSE FONT
4. Select the Options you want and click OK

Steps to change the color scheme and size of the letters on the Desk Top in Windows operating systems

1. Click the Start button

2. Go to settings (or in XP Control Panel)
 3. Click Control Panel
 4. Double click Accessibility Options
 5. Click on Display
 6. Click on use High Contrast
 7. Click on Settings
 8. Under HIGH CONTRAST COLOR SCHEME click on Custom
 9. Move to the window next to Custom and click the down arrow to see more selections. Note: THE HIGH CONTRAST BLACK (EXTRA LARGE) will give you a black background with extra large white letters with the Icons displayed on your screen.
 10. Highlight the color scheme of your choice and click
 11. Click OK at the bottom
 12. Click Apply
 13. Once the change occurs click OK
 14. You should now be back in control panel
 15. Close Control Panel and you are set
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Change color and size of Pointer

1. Click the START Button
2. Go to Settings (XP users go directly to Control Panel)
3. Click Control Panel
4. Double click on MOUSE
5. Click on POINTERS
6. In the SCHEME section, click on LARGE for a large white pointer, click on INVERSE Large for a large black pointer
7. Click Apply
8. Click OK
9. Close Control Panel